



ARDTORNISH
Primary School

**Learning beyond
the school**

Camps & Excursions Policy

Developed Term 4 2005

*Having Fun : Respect : Confidence :
Responsibility : Safe and Secure Environment*

Learning beyond the school is a valued part of our curriculum.

Such learning activities

- engage and stimulate students in different ways
- provide experiences they may not otherwise have
- accommodate a range of learning styles
- support the social development of students
- enable relevant and deeper study of a topic

UNDERLYING PRINCIPLES

- All students will have a range of learning beyond the school activities as part of their educational experience at Ardtornish Primary School
- Whilst there is an expectation that all students will have the opportunity to participate on several camps over the course of their primary years, it is not an expectation that there will be a camp for all students each year.
- Costs should be based on a concept of value for money.

AGREEMENTS

Cost Considerations for Camps and Excursions

- Up to \$110 - \$120 with a ceiling at \$150 for a two night camp
- If a camp costs more than \$150 the teacher would need to negotiate the cost with parents prior to confirming a booking.
- Up to \$10 for an excursion.
- Payment by instalment is always an option.
- To the best of our ability students should not miss a learning activity because of financial hardship.

Fundraising to support more expensive camp costs

- This is optional.
- Must be approved by Principal and comply with the Fundraising Policy
- Must advise FACE
- Must not impact on canteen or other fundraising activities.
- Must support development of leadership and enterprise skills.
- Must consider Safe Food Handling Guidelines.

Planning & Preparation

- Determine the focus and purpose of the activity
- Select a familiar, reputable venue
- Consider value for money
- Check annual planner to avoid clashes especially when cost to parents is involved
- Refer to DECS policy
- Advise parents well in advance
 - at least 3 months for camps
 - 3-4 weeks for excursions is desirable
- To conform with our Volunteer Policy
 - For excursions, ensure volunteers are clear about their role and know who they are supervising
 - Provide an information session for Volunteers for Camps
 - Ensure volunteers are registered and have
 - been trained
 - signed both the declaration and agreement forms
- Volunteers transporting students must have completed and signed the appropriate form which also requires details of current licence and registration

Approved by Governing Council on December 5th, 2006

Chairperson.....

Principal.....

Approved by Governing Council 2005